



Department of Energy

Environmental Management
Consolidated Business Center
250 East 5th Street, Suite 500
Cincinnati, Ohio 45202
(513) 246-0500

JAN 03 2014

EMCBC-00093-14

TO: Environmental Management Nationwide Multiple Award ID/IQ Set-aside Contract Holders

**FINAL REQUEST FOR TASK PROPOSALS NO. DE-SOL-0005803 -
ENVIRONMENTAL MONITORING AND DECONTAMINATION AND
DEMOLITION ACTIVITIES FOR THE ENERGY TECHNOLOGY ENGINEERING
CENTER**

This letter hereby serves as the official notice to prospective Contractors that the U.S. Department of Energy (DOE) is releasing Final Request for Task Proposals (RTP) No. DE-SOL-0005803 for the Environmental Monitoring and Decontamination and Demolition (D&D) Activities for the Energy Technology Engineering Center (ETEC) procurement through its Environmental Management Consolidated Business Center (EMCBC). The Final RTP can be found on the EMCBC acquisition web site at

<http://www.emcbc.doe.gov/SEB/ETEC/index.php>. Any questions pertaining to the Final RTP should be submitted in writing to the following email addresses:

john.blecher@emcbc.doe.gov and matthew.carpenter@emcbc.doe.gov by 5:00 p.m. Eastern Standard Time on Tuesday, January 21, 2014. The Government will post any amendments issued to the Final RTP, responses to questions (if required), and other official communications from the Contracting Officer to the EMCBC acquisition web site.

Prospective Contractors are encouraged to conduct a thorough review of the Final RTP and to submit any questions pertaining to the Final RTP as early as possible, but no later than the date and time mentioned above to allow for adequate response time to all questions and comments submitted.

A pre-proposal site tour will be held January 14, 2014, at the Santa Susana Field Laboratory in Ventura County, California. The site tour will be structured and escorted by a Boeing representative. There is a limit of three (3) representatives per Contractor. Registration and additional information regarding the site tour will be posted to:

<http://www.emcbc.doe.gov/SEB/ETEC/Site%20Tour.php>.

PLEASE NOTE: The Environmental Monitoring and D&D Activities for the ETEC procurement will be conducted as a set-aside for small businesses that are Environmental Management (EM) Nationwide Multiple Award ID/IQ Set-aside Contract holders. DOE will only accept proposals from small business ID/IQ Set-aside contract holders able to recertify they do not exceed the small business size standard of 500 employees under NAICS code 562910 "*Remediation Services*" at the time proposals are due.

Background

On September 9, 2013, DOE issued RTP No. DE-SOL-0005803 in its draft form to facilitate interested EM Nationwide Multiple Award ID/IQ Set-aside Contract holders' understanding of the Government's requirements, and to provide them the opportunity to submit comments and provide feedback pertaining to the Draft RTP. During the week of September 16, 2013, DOE held a pre-solicitation conference, site tours and one-on-one sessions with interested EM Nationwide Multiple Award ID/IQ Set-aside Contract holders. DOE carefully considered all comments received on the Draft RTP and made changes to the RTP that it believed were necessary.

On November 21, 2013, DOE issued an updated Draft ETEC RTP package, which was posted on the EMCBC procurement website, and provided the EM Nationwide Multiple Award ID/IQ Set-aside Contract Holders the opportunity to review the revisions that resulted from their input during the pre-solicitation conference and one-on-one-sessions held during the week of September 16, 2013.

The Final RTP posted on the EMCBC acquisition web site is the result of these changes, and the changes made since the updated Draft RTP package issuance on November 21, 2013.

This cover letter provides a summary level description of the notable changes that have been made to the Draft RTP issued September 9, 2013 and the updated Draft RTP package issued November 21, 2013; however, the Final RTP posted to the EMCBC acquisition website specifies all of the requirements for the Environmental Monitoring and D&D Activities for the ETEC procurement. Any information contained in this cover letter shall not be construed as being part of the Final RTP.

PROSPECTIVE CONTRACTORS SHALL PREPARE THEIR PROPOSALS BASED SOLELY ON THE REQUIREMENTS SPECIFIED IN THE FINAL RTP AND IN ANY ACCOMPANYING AMENDMENTS, IF ISSUED.

Notable Changes from the Draft RTP and Updated Draft RTP Package

In addition to general editing changes and other minor changes throughout the Final RTP, highlighted below are notable changes from the Draft RTP and Updated Draft RTP package.

Section B:

The Contract Line Item (CLIN) structure for the D&D option CLINs was revised to consolidate the non-radiological facilities from three separate CLINs into one CLIN. DOE also provided a sequencing of the order in which D&D option CLINs will be exercised.

Details regarding the fixed unit rate components under CLINS 00002, 00003, 00005, and 00006 were updated for Task Order administration implementation details and the number of fixed unit rate scenarios under CLINS 00003 and 00006 were decreased from three scenarios to one scenario. A new provision was added at B.6 *Recyclable Material – D&D Option CLIN 00008* to address DOE's relinquishment of title for recyclable materials under the D&D option CLIN for non-radiological facilities.

Section C:

Various updates were made to multiple elements of the Performance Work Statement (PWS) scope based on Contractor feedback from the Draft RTP to clarify specific details. The majority of these changes impacted the following PWS sections: C.1.1, Transition Activities; C.2.1, General Environmental Monitoring Activities; C.2.2, Groundwater Monitoring Activities; C.4, Non-D&D Waste Management Activities; C.5.1, Project Management Activities; C.5.5, Document Control and Records Management; and C.6, D&D Work.

A new scope element was added at C 5.8 to include requirements for performing the Energy Employees Occupational Illness Compensation Program Act of 2000 (EEOICPA) necessary activities; however, these activities shall only be performed for the Contractor's employees and activities starting with the date of this Task Order award. Along these same lines, the Records Management activities within C.5 shall only be required for activities performed under this Task Order award and no longer includes predecessor contract records.

The list of appendices found at Section C.8 was also updated. Appendix 1, the DOE and Landowner Access Agreement, was updated as a result of DOE negotiations with The Boeing Company. A finalized Appendix 1, signed by both parties, was incorporated into the Final RTP package. Appendix 5, the "Department of Energy Standard Operating Procedure for Demolition of Facilities in Area IV at the Santa Susana Field Laboratory," was deleted in its entirety and necessary scope language from this procedure has now been incorporated throughout Section C.6, D&D Work. Four new appendices were also added: Appendix 9, Boeing Facility Transfer Checklist; Appendix 10, List of Required Permits; Appendix 11, DOE ETEC Transportation Plan; and Appendix 12, ETEC Interface Matrix.

Section F:

The clause at F.101 *Period of Performance* has been revised to require the Contractor to fill in a completion schedule for each D&D CLIN based on number of months. A new provision at F.102 *Exercise of Options* has been included to reflect appropriate Government considerations prior to exercising an option in accordance with FAR Part 17.

Section H:

The most notable change for this section is the deletion of provision H.101 *Integrated Contractor Work Control Systems and Reporting Requirements*. Any project management reporting and/or performance reporting requirements are now reflected under Section C.5.1, Project Management Activities, within the PWS. The corresponding Section J-F attachment entitled "Integrated Contractor Work Control Systems and Reporting Requirements" was also deleted in its entirety.

Section I:

FAR Clause 52.228-16 *Performance and Payment Bonds – Other Than Construction (Nov 2006)* was renumbered to reflect its current inclusion under the basic IDIQ contract award and was revised to reflect a due date for required bonds to be provided within 30 days of the Government's written preliminary notice for the requisite D&D option to be exercised.

Section J:

Attachment B, Task Order Deliverables/Submittals, was revised to reflect updates to current deliverables and addition of new deliverables per the Final RTP requirements. Attachment D, List of Government Owned Property was updated to delete an Information Technology piece of property that was in question and the FIMS reports were also updated to reflect the most current version. As previously noted, Attachment F, Integrated Contractor Work Control Systems and Reporting Requirements, was deleted in its entirety.

Section L:

Necessary "TBD" placeholders for specific dates were updated within various Section L provisions to reflect the established date for the Pre-Proposal Site Tour (see L.1), the due date for question submittal on the Final RTP package (see L.3), and the due date for proposal submittal (see L.6). Other minor revisions have been made to Section L.7, *Proposal Preparation Instructions – General*, to provide clarification to prospective Contractors in the preparation of their proposals. Examples include clarification on page limitation exceptions within Table L-1 and an updated page limitation in Table L-2 for Volume II, Technical Proposal. Notable changes in this section pertain to Provision L.9, *Proposal Preparation Instructions – Volume II, Technical Proposal*, Criterion 1 – Technical Approach and Understanding, and Criterion 2 – Key Personnel and Organizational Structure. There are also notable changes to Provision L.10, *Proposal Preparation Instructions – Volume III, Price Proposal*, under paragraphs (b) Pricing Assumptions, (c) Contractor Pricing, and (d) documentation submittal requirements for Responsibility Determination and Financial Capability. Additionally, safety statistics were added as a component within the Attachment L-3, *Past Performance Reference Information Form*, and various updates were included to Attachment L-8, *Historical Site Information*, based on Contractor feedback to the Draft RTP.

Section M:

Notable updates were made within Section M.4, *Evaluation Criteria*, to reflect updated evaluation criteria language within Criterion 1 – Technical Approach and Understanding; Criterion 2 – Key Personnel and Organizational Structure; and Price Evaluation.

Notice:

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The Final RTP, any amendments issued, responses to questions received from prospective Contractors, and other official communications from the Government will be posted on the EMCBC acquisition web site. Prospective Contractors shall be responsible for reviewing this web site regularly for information, notices, and updates regarding the Final RTP.

The Government intends to answer any questions pertaining to the Final RTP as thoroughly and efficiently as possible, and we look forward to receiving your proposals in response to the Final RTP.

Sincerely,



Matthew R. Carpenter
Contracting Officer

Enclosures:

1. Comment Table Format
2. Final RTP DE-SOL-0005803

cc electronic w/ enclosure:

David Hess, EMCBC
Wendy Bauer, EMCBC
Lori Sehlhorst, EMCBC
LeAnn Brock, EMCBC
John Blecher, EMCBC

Comment Table for Request for Task Proposal (RTP) No. DE-SOL-0005803
Environmental Monitoring and D&D Activities for the Energy Technology Engineering
Center (ETEC)

#	Section	Page	Comment
	H.3(A)(1)(a)	H-2	Example of annotating section and page
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